



Fee and Payment information

Invoicing

School Fees for 2025-26 will be invoiced in August and September. Invoices will be emailed to the first email address you have provided in your contact details. As a result of the Government's budget in October 2024 VAT is chargeable on the fees for the whole year.

Payment Methods

The preferred method of payment is by direct debit. A direct debit mandate is attached.

Once the Direct Debit mandate has been completed and returned to the School, direct debits will be collected in 10 instalments from September to June on the last banking day of the month.

Fees may be collected by direct debit in one instalment. If you wish to pay this way, please either contact the office or note this on your direct debit mandate.

Other methods of payments are:

- Bank Transfer (in one instalment)

Account Name: The Royal Belfast Academical Institution

Sort Code: 95-01-21

Account No: 10567493

Reference: Payer ref no (shown on your invoice)

- By Card

Payment can be made by card in person at reception at RBAI or over the phone (028 9024 0461).

- Cheque

Cheques can be paid at reception.

Fees

The fees for 2025/26 are as follows:

	P1	P2	P3	P4	P5	P6	P7
	£	£	£	£	£	£	£
Fees	5,600	5,600	5,600	6,000	6,000	6,000	6,000
VAT	1,120	1,120	1,120	1,200	1,200	1,200	1,200
Insurance	20	20	20	20	20	20	20
Stationery	120	120	120	120	120	120	120
Ties	6	-	-	-	-	-	-
Dinners	819	819	819	819	819	810	810
Total payable	7,685	7,679	7,679	8,159	8,159	8,150	8,150

Rationale for increase in fees

The increase in fees this year is required to fund the projected increase in expenditure in the school for 2025/26, specifically increase in staff salaries, insurance, purchase of required equipment, utility bills and the cost of cleaning services for the school.

The Board of Governors has a robust process for ensuring that the costs to provide the services offered by the School are kept to a manageable level. Unfortunately, rising labour and energy costs in the past few years have put the School budget under significant pressure. The rising costs have been matched by a flat level of funding received from the Education Authority. Currently, the funding received from the Education Authority only covers 10% of the total School costs. As a Prep school, the remainder of the costs have to be funded from the fees raised from parents.

The Board of Governors reviews the setting of fees annually and is conscious of the balance between providing a good service for an affordable price. The school offers a direct debit payment method to support families spread the cost of the fees over the School year.